

Building and Grounds Minutes

March 3, 2021

The Building and Grounds Committee of the Piatt County Board met Wednesday, March 3, 2021 at 9:00 a.m. in Room 104 of the Piatt County Courthouse. The meeting was called to order by Chairman Shannon Carroll. Attending: Carroll, Ray Spencer, Doug Winder, Tony Kirkman, Eric Seibring, Steve Hoffman and Keri Nusbaum.

Motion: Spencer made motion, seconded by Carroll to approve the minutes of the February 3, 2021 meeting as presented. On voice vote, all in favor. The motion carried.

The February 2021 claims were reviewed.

Motion: Spencer made motion, seconded by Carroll to approve the February claims. Roll was called, all in favor and the motion carried.

Public Safety Building

A circulating pump went out and maintenance replaced it. Thermostat of walk in cooler was replaced. Replaced an actuator on reheat valve in one of the pods. The annual fire alarm check was done at all 3 county buildings.

Piatt County Office Building

Amber Wambler from MCA was in attendance to request permission to place a lighted sign on the office building and nursing home sign on State street. Carroll said he would like the SA to look at the contract regarding signage and parking lot maintenance. He asked what day they anticipate the school to open in the new building. The plan is March 22. Wambler said the school bus will be dropping off on State street. The student drop off zone will be at the front of the building. Staff is planning to park in the north lot. The sign and parking lot issues will be placed on the April agenda. Seibring asked about drop off times and routes, so that county staff can be alerted.

Courthouse

There was an issue with the elevator which required a technician. Spencer said that the custodian wants to polish the floors and would like the conference table to be moved out of the hall. The committee asked maintenance to move it back to the break area.

Nusbaum presented the updated furniture options to replace the desk damaged by the water leak.

Motion: Spencer made motion seconded by Carroll to go with the curved desk option but with a wider center table (from 72" to two 48" for the center). Roll was called, all in favor, and the motion carried.

Mental Health Replaced the janitorial command center, general maintenance, they are working with Ameren to see if there are discounts available to replace lighting or other items for energy efficiency. They are facing transportation challenges. He asked maintenance to check around the exhaust vents. He is concerned about how the frequent mopping is affecting the new floors.

Transportation None

Parking lot Seibring has a plan with 12 additional parking spaces and will get something to Trybom to submit to city and IDOT.

Safety concerns None

Public Comments None

Motion: Spencer made motion, seconded by Carroll to adjourn. On voice vote, all in favor and the meeting was adjourned at 10:05 a.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Keri Nusbaum". The signature is written in a cursive, flowing style with a large initial "K".

Keri Nusbaum
Piatt County Zoning Officer/Secretary Piatt County Board